



7th December 2017

Our ref: ADA/TBA

Dear Parent/Carer

End of term arrangements

I am writing to inform you that school will finish for the end of the Autumn Term at 12.30pm on Friday 22nd December, in line with other Secondary Schools in the town.

Marcus Lewis Coaches (656 and 586) and A-Line Coaches (633) have both kindly agreed to pick students up from school at 12.30pm.

Students who are not able to make arrangements for going home early may stay in school until 3.05pm.

Yours sincerely

Alison Davies
Headteacher